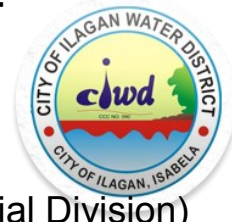


Agency : **CITY OF ILAGAN WATER DISTRICT**  
Receiving Officers : Cheryll Ann P. Razon  
Mary Joy D. Maramag  
Designation : Information Officers  
Office : Mezzanine (Finance & Commercial Division)



Receiving Office : City of Ilagan Water District  
Maharlika Highway, Barangay Osmeña, City of Ilagan,  
Isabela

Contact Details : (078) 323-2310  
E-mail address : [waterdistrict\\_ilagan@yahoo.com](mailto:waterdistrict_ilagan@yahoo.com)

## MODES OF REQUEST

### e-FOI Portal

Go to [www.cityofilaganwaterdistrict.gov.ph](http://www.cityofilaganwaterdistrict.gov.ph)  
And click on the eFOI hyperlink logo

Make the request through the eFOI portal

CIWD will evaluate the request and will notify you within 15 days



### **Standard Request**

- Fill out FOI request Request Form and attach one valid ID
- Submit the filled out form and other necessary documents to CIWD Office
- CIWD will evaluate your request and will notify you within 15 days

FOI Appeals: If you are satisfied with the response, you may write an appeal letter to the Central Appeals and Review Committee (CARC) within fifteen (15) calendar days from the lapse of required response period. The appeal shall be decided within thirty (30) working days by the Central Appeals and Review Committee.